

BAR HILL PARENT - TEACHER ASSOCIATION

ANNUAL GENERAL MEETING

AND CIDER AND CHEESE PARTY

THURSDAY 16th JULY

8.00 p.m.

The first Annual General Meeting of the Bar Hill Parent - Teacher Association, will be held at 8.0 p.m. on Thursday 16th July 1970. The Agenda for this meeting and a draft constitution for the Association are attached to this notice. The Association is open to Parents, Teaching Staff and all people who are interested in the wellbeing of the school.

As the Committee and Officers are all from Phase I, it was felt that an additional member from Phase II, and one from Dry Drayton would be welcome.

The future activities proposed include:

A talk on Teaching Reading

A talk on Decimal Currency

Assistance with renovating and tidying the school sheds and surrounds.

Coffee Parties

A Catering Sub - Committee has been formed and it is intended that this Sub - Committee will be largely responsible for the organisation of the School Christmas Party.

CIDER AND CHEESE PARTY

Following the Annual General Meeting there will be a Cider and Cheese Party, at a cost of 2/6d per head, intended to cover the costs.

BAR HILL PARENT TEACHER ASSOCIATION

ANNUAL GENERAL MEETING

THURSDAY 16th JULY 1970

AGENDA

1. Minutes of Previous Meeting & Matters Arising therefrom.
2. To draw up a Constitution for the Association.
3. To confirm the election of Officers & Committee for the year 1970/71 and to elect any necessary additional members.
4. The Election of Auditors.
5. Future Programme.
6. Any Other Business.

BAR HILL PARENT TEACHER ASSOCIATION

CONSTITUTION

1. The NAME of the Association shall be THE BAR HILL PARENT TEACHER ASSOCIATION]
 2. The OBJECTS of the Association shall be:-
 - (a) to encourage co-operation between the staff of the school, the parents and all others interested in the school;
 - (b) to encourage interest in the fulfilment of the Educational requirements contained in Education Acts.
 - (c) to engage in activities of all kinds affecting the education and the welfare of all children attending the school.
 3. The Association shall be Non-Political.
 4. The President of the Association shall be the Head Teacher.
 5. The names of the Vice-Presidents shall be submitted at the Annual General Meeting.
 6. The Annual Subscription shall be 25 n.p. per household, becoming due at the Annual General Meeting.
 7. The Management and control of the Association shall be vested in a Committee which shall consist of the following:-

The Head of the school and the following Officers, who shall be elected annually at the A.G.M.

Chairman
Treasurer
Secretary
Other members:- Five parents of children currently at the School, of whom at least one shall be the parent of a child in the Infant Section and at least one shall be the parent of a child in the Junior Section.
One friend of the school
One member of the teaching staff of the school.
- No member to serve for more than 3 consecutive years.
- A member of the Committee shall forfeit his/her seat on the Committee where that member fails to attend THREE or more consecutive meetings without reasonable cause or excuse.
- No person may serve on the Committee unless the current subscription has been paid.
8. Six members of the said Committee shall constitute a quorum for the Committee.
 9. Committee meetings shall be held at least quarterly at such times and places as the Committee shall direct.
 10. The Annual General Meeting of the Association shall be held on the last Thursday in September of each year. At the Annual General Meeting the Chair shall be taken by the Chairman, or in his/her absence by the Vice-Chairman of the Committee. Additional meetings shall be held of the sub-sections of the Association, and these may be in addition to those called by the convenor from time to time.
 11. The Committee shall have power to co-opt up to two members, and to appoint any sub-committee, and shall prescribe the function and membership of any such sub-committee.

12. A special General Meeting shall be convened at the request, in writing, to the Secretary, of TEN members of the Association. Such a meeting shall be held within THIRTY days of the request. Agenda and motions submitted shall be circulated at all members.
13. Casual vacancies on the Committee may be filled by the Committee by co-option, any person so co-opted shall serve only while the person in whose place he/she is co-opted would have served.
14. At the first Committee meeting after the Annual General Meeting the Committee shall elect a Vice-Chairman from its members.
15. Where a child leaves school during the year then the parent, being a fully paid member of the Association, shall be deemed to continue as such until the next A.G.M. If a teacher member of the Committee leaves the School he/she shall relinquish Office from the date of resignation or departure from the school, and a successor to the office shall be appointed by the staff to serve out the remaining term of office.
16. Where parents no longer have children at the school, but wish to continue their interest in the school through the Association, such parents may be accepted as Friends of the School on payment of the Annual subscription and shall be entitled to full membership.
17. No alteration of the rules may be made except at the Annual General Meeting or at a Special Meeting called for this purpose.
18. The Honorary Treasurer shall keep an account of all income and expenditure and shall submit accounts, duly audited, at the Annual General Meeting. The Banking Account shall be in the name of the Association and withdrawals shall be made in the name of the Association on the signature of any two of the following:-

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| CHAIRMAN | TREASURER | SECRETARY |
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19. Two Honorary Auditors, not being members of the Committee, shall be appointed annually at the Annual General Meeting to Audit the accounts and books of the Association.
20. The funds of the Association will be applied solely for the development of its stated objects. In the event of the dissolution of the Association the remaining funds shall be devoted to objects similar to those of the Association.
21. That any matter not provided for in the Constitution shall be dealt with by the Committee, whose decision shall be deemed final.